

## WOC2022® REGISTRATION TERMS & CONDITIONS

### REGISTRATION DEADLINES

The early bird registration fee for WOC2022® is applicable at the opening of the registration website up until the 20<sup>th</sup> of June 2022 (23:59 CEST). As of the 31<sup>st</sup> of July 2022 up until the 22<sup>nd</sup> of August 2022 (23:59 CEST) the regular fee will be charged. For registrations after the 22<sup>nd</sup> of August the late fee applies.

### CONFIRMATION

Upon completion of your online registration, you will be sent a confirmation by email. The confirmation is sent to the email address provided on the registration form and will show whether we have received your payment and will include an invoice.

### PAYMENT CONDITIONS

All costs referred to are in US Dollars (USD). All payments must be made in US Dollars; no other currency will be accepted. Full payment is due for the registration fees. No registration confirmation will be sent until the required payment has been received.

### PAYMENT METHODS

The online registration platform is a secured site. On the online platform you can pay with credit card. VISA, MasterCard and AMEX are the only credit cards accepted. Please enter all relevant information on the registration form. Upon completion of the online registration process, you will receive a paid invoice (receipt).

Bank transfer payments are accepted until the 19<sup>th</sup> of August 2022. After this date, only payments by credit card will be accepted. Access to the e-congress platform will only be granted once the payment of the registration is received in full.

### INVOICE

Only digital versions of invoices will be sent to participants upon completion of the registration. The invoice will be issued using the contact details provided on the registration form so please make sure you have provided us with the correct information.

### REGISTRATION MODIFICATION & CANCELLATION CONDITIONS

In the event of cancellation, written notification must be sent by email to [woc-registration@icowoc.org](mailto:woc-registration@icowoc.org)

The following refund conditions apply:

- In case of cancellation **before or on April 25 (23:59 CEST), 2022**, the registration fee will be refunded with a deduction of 30% as penalty charge.
- In case of cancellation from **April 26, 2022, to June 20 (23:59 CEST), 2022**, the registration fee will be refunded with a deduction of 50% as penalty charge.
- In case of cancellation from **June 21, 2022, to August 22 (23:59 CEST), 2022**, the registration fee will be refunded with a deduction of 70% as penalty charge.
- **As of August 23, 2022**, the registration fee will not be refunded for cancellations or no-shows.

WOC2022® Organizer

On behalf of,

International Council of Ophthalmology

Schipluidenlaan 4, 1062 HE, Amsterdam, The Netherlands

T +31 (20) 575 4220 E [woc-registration@icowoc.org](mailto:woc-registration@icowoc.org) W [www.icowoc.org](http://www.icowoc.org)

## REGISTRATION SUBSTITUTION CONDITIONS

Name changes will be accepted, for each name change you must notify the WOC2022® Organizer by sending an e-mail to: [WOC-registration@icowoc.org](mailto:WOC-registration@icowoc.org). Name change participants agree to take over all booked program items of the originally registered participant.

## REGISTRATION REFUND CONDITIONS

Refunds will be processed 3-5 weeks after the congress. Without exception, all valid requests for refunds must be received in writing no later than 5 days after the end of the congress.

## DATA PROTECTION

By registering to this event, you agree that your personal data will be processed by WOC2022® and the Congress Organizer (MCI The Netherlands), for registration and handling purposes, and to send you information in connection to ICO (International Council of Ophthalmology) events. If you do not submit the data indicated as 'required', we cannot complete your registration. You have the right to access and rectify your personal data by contacting the Congress Organizer by email to ([woc@icowoc.org](mailto:woc@icowoc.org)).

## PRIVACY STATEMENT

For information about our privacy policy, see <https://icoph.org/privacy-policy/>

To request that we remove your name from future mailings, send a written request, specifying the name, company name and address you are requesting to have removed from the mailing list, to [woc@icowoc.org](mailto:woc@icowoc.org)

By registering for WOC2022®, you are allowing the ICO to communicate with you via email, text and social media (depending on what information is shared with the organization).

## SPONSORED CONTENT

By registering for this event, you agree that your personal data (First name, Last name, Email, Organization, Country, Topic of interest, Prescriber/ non-Prescriber) will be shared with sponsors and/or exhibitors by clicking on any of their content/promotion on the virtual platform. Clicking can include but is not limit to visit a sponsored page, click on a logo, open content, start a discussion. We advise not to engage in any activities offered by a sponsor if you do not want your personal data to be shared.

## INTELLECTUAL PROPERTY AND COPYRIGHT

All materials, including in digital format, provided for WOC2022®, including but not limited to abstracts, posters, graphics, code, text products, software, audio, music and design are the property of the ICO. No content in whole or in part of the ICO materials may be copied, reproduced, uploaded, posted, displayed, linked to or used in any way without the prior written permission of the ICO. Any such use is strictly prohibited and will constitute an infringement of the copyright and other intellectual property rights of the ICO, or in the case of material licensed to the ICO, the owner of such materials.

If any delegate of the World Ophthalmology Congress receives or has access to confidential information, whether or not marked as confidential, subject to an obligation to keep such material confidential, the delegates shall strictly abide by such obligation and shall keep the ICO unconditionally

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and fully harmless and indemnified against any claims against the ICO as a consequence of any unauthorized disclosure of the confidential information.

### **INSURANCE AND LIABILITY DISCLAIMER**

The Organizers have the right to alter or cancel the congress or any of the arrangements, timetables, plans or other items relating directly or indirectly to the congress without prior notice for any reason beyond their control. ICO and/or its Congress Organizer shall not be liable for any loss, damage, expenditure, or inconvenience caused as a result of such alteration or cancellation.

The Congress Organizer (MCI The Netherlands) works as an agent on behalf of the ICO. Neither the Congress Organizer nor ICO may be held responsible for any loss, injury or damage to any property, whatever the cause may be.

### **APPLICABLE LAW**

In any disputes that may arise concerning the execution or interpretation of the present General Regulations, both parties agree that they will be subject to Dutch law and that the commercial courts of Amsterdam will be competent, without prejudice to ICO's right to initiate proceedings under the laws and before the courts of the participant's registered office in the event any sums are due by the participant to the ICO.

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