

CALL FOR ABSTRACTS & GUIDELINES FOR SUBMISSION

General information

Thank you for your interest in submitting an abstract for UEG Week 2015 in Barcelona!

Abstract submissions for UEG Week are increasing over recent years in both number and quality, and UEG Week has become a premier world meeting at which to present clinical and basic gastrointestinal and liver research.

UEG is proud to have introduced a variety of new innovations over the past years and **continues to launch new abstract session formats** as follows:

- **Top Abstract Prizes** in the amount of **€ 10,000** for the five best submitted abstracts **provided they have not been presented previously at another international meeting**. The prizes will be awarded to the first author, who should also be the presenting author to qualify. The money should be spent on future research and potential winners will be asked to supply brief plans for this before the prize is awarded. **Where the prize is awarded for a multi-centre study sponsored by industry, the author will be expected to waive the monetary part of the prize.**
- **Oral Free Paper Prizes** are awarded in the spirit of prestige rather than monetary gain. These prizes are awarded in every free paper session as well as in the **Posters in the Spotlight** sessions by the session chairmen, and take into consideration scientific quality and overall delivery of the presentation.
- **The introduction of E-Posters** gives every poster presenter the opportunity to publish the poster electronically in **addition to the printed poster**. E-Posters are accessible on the poster terminals onsite for the duration of the whole congress, from Monday until Wednesday. Right after UEG Week they will be published on the UEG website at <https://www.ueg.eu/>. **E-Posters allow all poster presenters to include interactive media files, such as radiology images, endoscopy videos, etc. and to show a video together with the E-Poster.**
- **Posters in the Spotlight** sessions offer poster presenters an additional presentation of the poster on stage. Participation requires the poster being uploaded as E-Poster prior to UEG Week. The posters are selected by the UEG Scientific Committee based on scientific quality and suitability for the topic of the sessions. **Both, presenters and audience benefit a lot from these in-depth scientific discussions in small groups.**

- **Posters of excellence** are highlighted each day in the poster exhibition with a rosette and are the top posters on display that day. The presenters will be asked to participate in highly interactive sessions called **Poster Champ Sessions** where they shortly present their research electronically as an E-Poster on the Poster Terminals. Out of these, the best in each category receives the **Poster Champ Award**. Awardees are honoured with a certificate and free registration to next year's Postgraduate Course.
- **Today's Science; Tomorrow's Medicine** is a symposium featuring the world's top experts describing the latest research on a specific topic. This year's topic is 'The Omics revolution'. Please note that basic and early translational abstract submissions concerning this topic should be submitted in the same format as other abstracts, but there is a separate category at the very beginning of the submission topics.

NEW at UEG Week Barcelona 2015:

- A new exciting format of **fast-paced oral presentations** will be launched at the **UEG Week Hotspot in 2015**. Best scoring abstracts or most controversial research data will be orally presented in six minutes, followed by four minutes questions from the chairs and the audience. **This new session format promises to be most interactive and very well attended, and the UEG Week Hotspot features 'the place to be' in 2015.**

Rules for submission

Participants are invited to submit original scientific abstracts for oral and poster presentation provided that the **abstracts have not been previously published as a full paper**. If you have submitted your paper to a journal for publication, please ensure that the publication date will be after the congress. Note that abstracts presented previously at national or international meetings may be submitted providing this is declared but that we particularly welcome work not previously presented at international meetings.

Accepted abstracts will be published as supplement, either in printed format, electronically or both, to the UEG Journal and online on the UEG Journal website and the UEG website. UEG requires an exclusive licence to publish the accepted abstract which you need to grant on behalf of all authors of the abstract as part of your submission of an abstract for UEG Week.

Authors are requested to conform to guidelines for submission of abstracts. Abstracts not conforming to the guidelines will not be referred for review. Abstracts must be submitted in English (UK spelling) and must also be presented in English. Abstracts will be reviewed by a panel of experts and may be selected for oral or poster presentation (or may be rejected). The time allotted for each oral presentation will depend on the session to which the abstract is allocated.

Submission of an abstract constitutes a formal commitment by the author to present the abstract in the session and at the time decided upon by the UEG Scientific Committee. Any change in the presenting author needs to be communicated in the form of a written statement to the UEG Scientific Committee. **If the original presenting author is unable to present the abstract, it is that person's responsibility to ensure that one of the co-authors takes over this role.** Failure to present the abstract for other than well-founded reasons will lead to rejection of abstracts submitted at the next UEG Week.

The registration fee for the presenting author will not be waived. We encourage authors to register via the online registration system at the same time as they submit abstracts. Please note that we offer 200 travel grants in the amount of EUR 1,000 to clinician-scientists and 140 travel grants in the amount of EUR 1,000 to basic scientists of 40 years of age and below (born on January 1, 1975 and later) for best submitted abstracts. You will need to apply for these at the same time as submitting the abstract. **The presenting author must register for the meeting by September 10, 2015 or withdraw the abstract.**

Notification of acceptance or rejection by the UEG Scientific Committee will be mailed to the submitting author at the e-mail address supplied on the submission form **by beginning of July 2015. You can also monitor the acceptance status of your abstract online at the submission website (B-Com Portal).**

Bearing in mind the various security measures and firewalls, please ensure that e-mails can reach you by adapting your spam filter accordingly. Detailed information, guidelines and recommendations for oral or poster presentation, as well as time allotment, date, hour and venue, will be sent in plenty of time to authors whose abstracts are accepted for presentation at the meeting.

Important dates

Opening of Abstract submission: Thursday, January 15, 2015

Deadline for Abstract submission: Thursday, April 30, 2015; Midnight, CET

How to submit an Abstract

1. Abstracts may be submitted only electronically by using the online form **from January 15, 2015** until the deadline via the conference website at <https://www.ueg.eu/week/>
2. Please note that a **separate submission form for Video Cases** has been created. In addition to the submission of Video Cases via the online form, **a CD-ROM or DVD needs to be sent to the organisers by April 30, 2015**. Only Video Cases submitted via this special form will be accepted. For more information, please read the Call for Video Cases.
3. Please note that a **separate submission form for Clinical Cases** has been created. Only Clinical Cases submitted using this special form will be considered. For more information, please read the Call for Clinical Cases.
4. Abstracts sent by mail, e-mail or fax will not be accepted.
5. A title (in capital letters) that clearly indicates the nature of the investigation needs to be provided.
6. Abbreviations should be avoided in titles but may be used in the text if they are defined at first usage.
7. Choose one primary topic listed on the website which best corresponds to the content of your abstract.
8. Indicate minimum 2, maximum 6 keywords which best correspond to the content of your abstract.
9. The length of the abstract should not exceed 3,600 printable characters including title of the abstract, author details, headers, punctuation, blank spaces and references.
10. Please tick the box "Translational/Basic Science" if this applies to your abstract.
11. The authors' names (full first names, family names), gender and places of work (institution, city, country) must be shown, but omit degrees, titles, appointments, postal address and acknowledgement of support.

12. The abstract should be structured as indicated on the website. One table can be included.
 - State the specific objective of the study
 - State the methods used, if pertinent
 - Summarise the results obtained
 - State the conclusions reached
 - References may be added
13. The abstract should be as informative as possible.
14. Please ensure that your abstract does not contain spelling, grammatical or scientific errors, as it will be reproduced exactly as submitted.
15. Statements such as “data will be presented” will lead to automatic rejection of the abstract.
16. Abstracts can be saved in draft status and completed before the deadline. Only abstracts with the status “Final submission” will be considered for review.
17. The Internet submission form will automatically reject abstracts that do not conform to the guidelines.
18. The submission system will generate a temporary submission number that must be used in all correspondence. If you do not receive this number immediately after your submission, your abstract has not been registered.
19. If you need to withdraw your abstract, a written statement reflecting the reasons for this decision needs to be sent to uegweek2015abs@mci-group.com not later than July 19, 2015. Thereafter, UEG cannot guarantee any changes within its printed matters!
20. Conflict of interest: It is in the intent of UEG to provide high-quality sessions focused on educational content that is free from commercial influence or bias. Thus, the submitting author of an abstract is requested to declare any potential conflict of interest for all authors during the abstract submission.



Further Information

If you have any additional questions or need further information concerning abstract submission, please contact:

UEG Week 2015

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Office Opening Hours:

Monday to Friday 09:00 – 18:00 CET