



Terms and Conditions

Any enquiries or requests for additional information, modifications and cancellations are to be communicated to MCI's Team by email at epa.reghot@mci-group.com.

The same rule applies to hotel reservations; please do not contact the hotel directly.

Registration fees deadlines

Early registrations will be accepted until Wednesday 27 January 2027, midnight CET.

Should your registration remain unpaid on Wednesday 10 February 2027, early registration fees will be upgraded to the regular registration fee.

As of Thursday 28 January 2027, regular registration fees apply for every new registration.

Should your registration remain unpaid on Tuesday 30 March 2027, regular registration fees will be upgraded to the on-site registration fee.

From Thursday 25 March 2027 & on-site, on-site registration fees apply for every new registration.

Registration modification and cancellation

In-person registration: for cancellations received prior to Thursday 04 March 2027, midnight CET, deposits will be refunded minus 25% administrative fee. After this date, no refunds will be possible.

Virtual registration: For cancellations received, no refunds will be possible.

Changing registration type from in-person to virtual is considered cancellation and will be charged accordingly.

A name change will be considered as a modification and will be charged 40 EUR.

A handling fee of 40 EUR per registration will be charged for every registration modification received.

If a badge is lost or forgotten onsite, an administrative fee of 80 EUR will be charged for the reprint of the badge after identity verification (passport, driving license or other recognised identification documents).

ECP networking - courses modification and cancellation

ECP networking: for cancellations received prior to Thursday 04 March 2027, midnight CET deposits will be refunded minus 25% administrative fee. After this date, no refunds will be possible.

Courses: for cancellations received prior to Thursday 04 March 2027, midnight CET deposits will be refunded minus 25% administrative fee. After this date, no refunds will be possible.

General hotel policy

MCI acts as an agent for accommodation bookings and EPA accepts no responsibility for any recommendations given or any transactions made.

Reservations are made on a "first come, first served" basis. Should you wish to share a room with another participant, please send the name and contact details of the relevant person to MCI.

Any request to modify or cancel a room reservation must be sent directly to MCI in writing to avoid any misunderstanding.

Check-in/check-out time:

Hotel check-in time is 15:00. Should you wish to check-in earlier, extra costs may apply.

Check-out time is 11:00. Should you wish to check-out later, extra costs may apply.

Should you be informed of any delay/late check-in or cancellation, please inform MCI as soon as possible.

Extras:

Potential additional incidentals, such as mini-bar, telephone or additional room-nights are to be settled directly to the hotel by each individual guest when checking out.

Upon check-in, the hotel may charge or block an amount on the credit card to cover this guarantee, and each hotel has its own independent policy.

Closure of a hotel:

Should any of the mentioned official offered hotel(s) close between the date the contract was signed and the start of the event, MCI will do its utmost to offer alternative options to the client. If the client confirms such an alternative option, MCI will not be responsible for any difference in rates. Should the client decline the option and book in another hotel outside of MCI's block, pre-payments made by the client for the closing hotel(s) would be reimbursed by MCI.

Nuitée:

Other accommodation options via our partner Nuitée may be available online and are subject to different terms and conditions. We invite you to take note of these during your online reservation. For any enquiries, you may contact Nuitée customer support by email at vip.support@nuitee.com or by phone (+1 866 338 3099 or +44 330 818 4701).

Hotel deposit conditions

Individual hotel deposit conditions:

ALL HOTELS

For hotel bookings in the above mentioned hotel(s), a deposit payment covering the full stay is required with your reservation. Your booking will be confirmed upon receipt of your hotel deposit. This prepaid deposit will be deducted from your final hotel bill when checking out from the hotel.

For bookings of 2 rooms or more, the full payment is required to confirm your reservation.

Groups hotel deposit conditions:

55 % of the total amount is due to confirm the reservation

45 % of the total amount is due before Sunday 22 November 2026

100 % of the total amount is due from Monday 23 November 2026

Hotel cancellation conditions

Individual booking cancellation conditions:

As liquidated damages, cancellation charges are calculated on projected charges (*per hotel, per night, subject to all applicable taxes*). In the event of total or partial cancellation of unused rooms in the block.

Nuitee:

Other accommodation options via our Partner Nuitee may be available online and are subject to different terms and conditions. We invite you to take note of these during your online reservation.

ALL HOTELS

In the event of accommodation cancellation, group cancellation conditions below apply.

In the event of early check out, it is up to the hotel's discretion to apply early check out fees.

No-show (individual bookings):

In case of no-show (if you do not check-in on your confirmed arrival date as per your hotel voucher), the hotel will only keep the number of room nights guaranteed during the booking process. For bookings guaranteed for one night only, the remaining nights will automatically be released to the hotel. The hotel will do its utmost to accommodate you should you arrive at the hotel at a later date. For bookings guaranteed for the full stay, the room will be kept for the number of nights booked.

Group booking cancellation conditions:

As liquidated damages, cancellation charges are calculated on projected charges (*per hotel, per night, subject to all applicable taxes*). In the event of total or partial cancellation of unused rooms in the block:

Example of cancellation fees calculation

Group booking of 100 rooms for 5 nights ($100 \times 5 = 500$ room nights). Room rate is at EUR 100.00- per room per night. Group cancelling 10 rooms for 5 nights.

Cancellation deadline of 30% of total amount due being non refundable.

Cancellation fees that will be applied will be: $10 \text{ rooms} \times 5 \text{ nights} \times 30\% \text{ of EUR } 100.00- = 50 \text{ room nights} \times 30.00- (30\% \text{ of EUR } 100.00-) = \text{EUR } 1'500.00-$

Amount to be refunded: $10 \text{ rooms} \times 5 \text{ nights} \times 70\% \text{ of EUR } 100.00- = 50 \text{ room nights} \times \text{EUR } 70.00- (70\% \text{ of EUR } 100.00-) = \text{EUR } 3'500.00-$

Group 1 - Ambasciatori Hotel Florence, Hotel Albani Firenze, c-Hotels Diplomat Hotel, c-hotels Joy Hotel

From confirmation to Monday 16 November 2026: 10 % of the total amount due will be retained as administration fees

From Tuesday 17 November 2026 to Wednesday 16 December 2026: 55 % of the total amount due is non-refundable

From Thursday 17 December 2026 to Friday 15 January 2027: 85 % of the total amount due is non-refundable

From Saturday 16 January 2027 to Sunday 14 February 2027: 95 % of the total amount due is non-refundable

From Monday 15 February 2027: 100 % of the total amount due is non-refundable

Group 2 - Glance Hotel, The Hoxton Florence

From confirmation to Friday 15 January 2027: 10 % of the total amount due will be retained as administration fees

From Saturday 16 January 2027 to Sunday 14 February 2027: 55 % of the total amount due is non-refundable

From Monday 15 February 2027: 100 % of the total amount due is non-refundable

Group 3 - Hotel Indigo Florence by IHG, MH Florence Hotel & Spa

From confirmation to Wednesday 16 December 2026: 10 % of the total amount due will be retained as administration fees

From Thursday 17 December 2026 to Friday 15 January 2027: 30 % of the total amount due is non-refundable

From Saturday 16 January 2027 to Sunday 14 February 2027: 55 % of the total amount due is non-refundable

From Monday 15 February 2027: 100 % of the total amount due is non-refundable

Group 4 - Hotel Mercure Firenze Centro

From confirmation to Wednesday 16 December 2026: 10 % of the total amount due will be retained as administration fees

From Thursday 17 December 2026 to Sunday 14 February 2027: 80 % of the total amount due is non-refundable

From Monday 15 February 2027: 100 % of the total amount due is non-refundable

Group 5 - Cerrettani Hotel Firenze

From confirmation to Wednesday 16 December 2026: 10 % of the total amount due will be retained as administration fees

From Thursday 17 December 2026 to Friday 15 January 2027: 55 % of the total amount due is non-refundable

From Saturday 16 January 2027 to Sunday 14 February 2027: 85 % of the total amount due is non-refundable

From Monday 15 February 2027: 100 % of the total amount due is non-refundable

Group 6 - Grand Hotel Baglioni

From confirmation to Tuesday 15 September 2026: 10 % of the total amount due will be retained as administration fees

From Wednesday 16 September 2026 to Monday 30 November 2026: 55 % of the total amount due is non-refundable

From Tuesday 01 December 2026 to Saturday 13 February 2027: 85 % of the total amount due is non-refundable

From Sunday 14 February 2027 to Tuesday 09 March 2027: 95 % of the total amount due is non-refundable

From Wednesday 10 March 2027: 100 % of the total amount due is non-refundable

No-show (group bookings):

According to MCI's deposit conditions, the full stay must be paid for all reservations prior to each guest's arrivals. In case of no-show, for bookings guaranteed for the full stay, the room will be kept by the hotel. Please note that MCI will not send specific communication regarding the guests who have not checked-in on their confirmed arrival date. Should the group leader wish to receive such information, please contact MCI.

General payment conditions

All payments are to be made in Euro. VAT may increase without notice and any such change will be reflected in final rates.

From Thursday 18 February 2027, only payments by credit card will be accepted.

Modifications and/or new registrations made on-site will require immediate payment (by cash or credit card).

An invoice to be settled upon receipt will be issued upon written confirmation. **This invoice will act as a contract, and once issued, the above payment and cancellation conditions will apply.**

No discount will be provided in case of early settlements.

Full payment of services is requested when registering (Credit Card and/or Bank transfer). No confirmation or invitation letter will be sent until MCI has received the full payment.

In accordance with DIRECTIVE 2011/7/EU, late payment interest will be charged in the amount of 8% above the European Central Bank's base reference rate.

No badge will be delivered until full payment of open invoices has been received.

Methods of payment:

Credit card: only Eurocard/MasterCard, Visa and American Express are accepted.

Please note that the merchant name that would appear on your credit card statement would be "MCI Group Satigny CHE".

In some particular cases, payment by credit card may not be possible.

Bank transfer: please make your payment to:

Beneficiary : MCI Suisse SA, Rue du Pré-Bouvier 9, 1242 Satigny, Switzerland

Bank : UBS SA, Rue des Noirettes 35, 1227 Carouge, Switzerland

IBAN : CH18 0024 0240 3693 9371 L

Swift code : UBSWCHZH80A

Please indicate the participant's / group's name, identifier and "EPA 2027" on ALL payments (for example, EPA 2027-I/XX or G/XX).

All expenses shall be borne by the ordering customer.

Please note that intermediary bank fees may be applied, please verify with your local bank.

Cheques: please note that payments by personal cheques are not accepted.

Refunds will be made in line with the cancellation policy above after the event according to your payment method.

Additional payment conditions:

Refund protection:

Important note: should you need to withdraw your attendance, please contact Simple Refunds directly by submitting their Application form at <https://eosclaims.com/Refunds/conference/MCI>. Once you have received their decision regarding your case, kindly inform us so that we may provide further assistance.

Please note that, if your cancellation does not fall within the coverage of Simple Refunds, our standard Terms and Conditions will apply. Moreover, the amount paid for Refund Protection will not be reimbursed, irrespective of the outcome.

VAT number:

Important note: if your registration is covered by your company/institution who is established in the venue's country, please make sure to provide your company/institution VAT number during your registration process in order to benefit from the reverse charge mechanism (registration fee is invoiced with no VAT). If the VAT number is not given at the time of the issuing of the registration invoice, it will not be possible to benefit from the reverse charge mechanism anymore.

Group data management

Upon receipt of your payment, you will receive by e-mail an internet link giving you direct access to your group portal. You will be able to enter names, allocate your reservations, settle open invoices and download documents.

Through this personalised portal, you will be able to enter your participants' details and assign the services you have purchased such as registration and/or hotel bookings.

Names of all participants (registration and/or accommodation) must be submitted and reservations assigned online before Thursday 04 March 2027.

Any modifications and cancellations are to be communicated to MCI's team by email in order to be validated. Please refer to the registration modification and cancellation section above to view the charges relating to these operations.

The Group Leader hereby commits to manage group registrations and/or hotel reservations using the tools provided by the official registration and/or housing bureau. The reservation system's portal will be used to respect relevant registration and, if applicable, accommodation deadlines. Access to this tool will be provided upon full payment of deposits required.

Contact information is to be entered in the system including the full contact details of the participant of the event. No generic agency contact details will be accepted if reservations are handled by a third party or on the behalf of a sponsor.

Reservations for registration and/or housing will then be assigned and updated through the reservation system's portal and managed by the group leader or its internal representative.

MCI, as the Official Registration and/or Housing Bureau will not be responsible for entering contact details nor assigning services on behalf of the entity hereby engaged in this contract.

Should the Group Leader or the entity engaged in the present contract choose not to proceed with the provided online tools, MCI will charge a fee of 18 EUR per participant, to import the participants' detail information under the group or a fee of 27 EUR per participant to import the participants' detail information under the group and assign the corresponding services, provided that the full contact details are supplied.

Data privacy

Individual data privacy policy:

For further information on how your data will be used, we invite you to carefully read the Data Protection and Privacy Policy:

<https://www.wearmci.com/en/privacy-policy>

Group data privacy policy:

The group leader agrees and warrants that:

- a. the personal data has been collected, processed and transferred and will continue to be collected, processed and transferred in accordance with the relevant provisions of the applicable data protection law (and, where applicable, has been notified to the relevant authorities);
- b. the transfer to, and processing by, MCI pursuant to this Agreement is not prohibited by a statutory or contractual duty of confidentiality;
- c. prior to any transfer of personal data, they have informed the data subjects and have complied with any notification and/or registration set forth by the applicable data protection law; in particular, the intended purposes of the collection, processing and transfer of personal data has been communicated to the data subjects;
- d. the data subjects are provided with their right of access, correction, blocking, suppression or deletion of their shared personal data, as available under applicable data protection law;
- e. they have taken and will take all reasonable measures to verify the correctness of the personal data and ensure that incorrect or incomplete personal data will be corrected, completed or destroyed prior to any transfer of such data to MCI;
- f. they will inform MCI of any specific requirement from any data subject or any relevant authority on how personal data should be processed;
- g. they will inform MCI without delay of any request from any data subject or any relevant authority to rectify, update or delete any personal data;
- h. after assessment of the requirements of the applicable data protection law, they will ensure that the security measures are appropriate to protect personal data against accidental or unlawful destruction or accidental loss, alteration, unauthorised disclosure or access, in particular where the processing or transfer involves the transmission of data over a network, and against all other unlawful forms of processing, and that these measures ensure a level of security appropriate to the risks presented by the processing and the nature of the data to be protected in regards to the state of the art and the cost of their implementation;
- i. they will provide MCI, when requested so, with copies of relevant data protection laws or references to them of the country in which the [group leader] is established;

- j. they will respond to enquiries from data subjects and authorities concerning the processing of personal data by MCI;
- k. they will notify MCI within 72 hours of any actual, potential or alleged breach of the provision of this Clause.

The group leader hereby commits with the present Data Protection and Privacy Policy:

<https://www.wearenci.com/en/privacy-policy>

General conditions

Disclaimer:

Congress attendees are solely responsible for determining the validity, adequacy and fitness of any information, materials or products or anything else presented at this Congress for any and all uses. Statements and descriptions made by EPA at this Congress and included in Congress literature are informational only and are not made or given as a warranty.

The views, opinions and statements made at the Congress are solely those of the speakers and may not reflect the views of EPA. Furthermore, speakers may have vested interests in the concepts and products they discuss.

It is further understood and agreed that EPA shall not be liable whether in contract, in tort, under any warranty, in negligence or otherwise for any kind of claim for loss, damage or expense of any kind arising out of or resulting from the use of any information, materials, products or anything else presented at this Congress, and under no circumstances shall EPA be liable for special, indirect or consequential damages.

In addition, EPA shall not be liable for any kind of claim in relation to possible exposure to illness (including but not limited to COVID-19). Congress attendees knowingly and freely assume all risks related to health when participating in person at this Congress.

EPA and/or its agents have the right to alter or cancel the Congress or any of the arrangements, timetables, plans or other items relating directly or indirectly to the Congress without prior notice for any reason beyond their control. EPA and MCI undertake only to cancel the face-to-face component if, in their opinion and owing to reasons attributable or not to Health crisis, not doing so would be unsafe or impracticable. The Congress and/or its agents shall not be liable for any loss, damage, expenditure or inconvenience caused as a result of such alteration or cancellation.

Further, EPA and /or its agents are not liable for any transmission failures which may occur during the live days of the hybrid event. In the event that a transmission failure would render the virtual attendance impracticable, the organisers may at their entire discretion repay the delegate fee or Service Charge paid by the Delegate or Sponsor, or part thereof, but shall be under no obligation to repay the whole or part of such Delegate fee or Service Charge, and shall be under no liability to the Delegate or Exhibitor in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the Delegate or Exhibitor, as the result of the happening of any such event. EPA and /or its agents are not liable for any transmission failures on the Delegates' or Exhibitor's end if due to faulty internet connection and to non-respect of adherence to the system requirements of the virtual platform.

Code of conduct:

The EPA and MCI are committed to enabling an event experience (whether in-person, virtual or hybrid) that is inclusive, respectful and safe for everyone.

We value each participant and want all delegates to have an enjoyable and fulfilling experience. Accordingly, we expect all attendees treat one another with respect and courtesy. All communication should remain appropriate for a professional audience that includes people from diverse backgrounds.

We also recognise that participants may hold personal and political views that are deeply meaningful to them. To ensure the event remains a space for open scientific exchange for everyone, we expect all participants to help maintain an atmosphere of neutrality and mutual respect.

Event participants are solely responsible for their own actions.

Disclaimer

Some of the content during the event may be user-generated. You may encounter communications, graphics, audio files or additional information that you find inappropriate, offensive, harmful, inaccurate, misleading and/or deceptive. In this case, please, report any incident as described below.

Expected behaviour

In the interest of open and honest participation, we ask that all participants:

- Behave in a way that creates a safe and supportive environment for all participants, including the organisers, moderators, attendees, and speakers, on-site and via all communication channels, including the live stream, break out discussions and social media.
- Do not engage in any form of harassing, offensive, abusive, discriminatory, derogatory or threatening speech or behaviour, including (but not limited to) relating to race, gender, gender identity and expression, national origin, religion, disability, marital status, age, sexual orientation or physical appearance.
- Avoid any political statements or gestures – whether in language, clothing, flags or materials – so that all attendees feel welcome and focused on the shared mission of advancing mental health.
- Comply with the instructions of the moderators, chairs and any event staff.
- Do not make use of mechanisms, software or scripts in connection with the use of the virtual platform or any action which is likely to impair the functionality of the platform.
- Comply with all applicable laws.

Consequences

EPA and MCI reserve the right to intervene if any activity is deemed disruptive to the sought-after environment, including restricting access to the event if necessary. In such cases, EPA and MCI retain the unqualified right to withdraw access, cancel registration, or remove individuals from the event without refund, if their actions compromise the integrity or safety of the event.

Breaches of this Code of Conduct may result in disqualification from participating in the registered event but also future live and virtual events.

Reporting an incident

If you experience or witness harassment, or have any other concerns, please contact the organisers by email. You may also report at the registration desk on-site.

Thank you for helping us make this a welcoming and friendly environment for all.

Insurance, release and waiver of liability:

It is recommended that participants obtain adequate cover for travel, health and accident insurance before they depart from their countries. EPA and MCI as organisers cannot accept responsibility for personal injuries, or loss of, or damage to, private property belonging to the event Congress participants and accompanying persons. Participants are requested to inform themselves and to abide by local work regulations accordingly.

EPA, MCI, Venue and Hotel(s) are not responsible for either the partial or total non-execution of the contract in the event of accident, natural disaster (either threatened or actual), in war, curtailment or interruption of transportation facilities, threats or acts of terrorism, governmental travel or terrorism advisory, strikes, lockout, civil disturbance, the issue of a Travel Warning by the World Health organisation or any other cause beyond the parties' control which prevents the Hotel and /or venue from accommodating the clients of MCI for the event or if for the same reasons the event is cancelled by MCI. The organisers may at their entire discretion repay the delegate fee or Service Charge paid by the Delegate or Exhibitor, or part thereof, but shall be under no obligation to repay the whole or part of such Delegate fee or Service Charge, and shall be under no liability to the Delegate or Exhibitor in respect of any actions, claims, losses (including consequential losses), costs or expenses whatsoever which may be brought against or suffered or incurred by the Delegate or Exhibitor, as the result of any such event.

Minimum age:

Registration and/or admittance to the Congress shall be limited solely to participants who are 18 years of age or older, due to current health and safety regulations and legislation in effect.

Any registration by anyone who is under 18 is unauthorized and in violation of these Terms and Conditions and will automatically result in the forfeit of their registration. You hereby accept that identification is to be provided to Congress staff upon request.

By registering to the Congress or entering the Congress, you represent and warrant that you are 18 years of age or older, and that you agree to and to abide by all of the Terms and Conditions of this Congress.

Unregistered guests, including children, family members, colleagues, and others, will not be allowed. Identification must be furnished to Congress personnel upon request. Delegates under the age of 18 will not be permitted entry to any segment of the Congress under any circumstances. This policy also applies to minors accompanied by their parents and any other unregistered individuals.

Force majeure:

EPA, the hotel(s) and MCI are not responsible for either the partial or total non-execution of the contract in the event of accident, an act caused by a third party, such as Acts of God including and without limitation, credible threats of natural disaster in the geographic vicinity, war, curtailment or interruption of transportation facilities, threats or acts of terrorism or similar acts, governmental travel advisory, a governmental elevation of the terrorism alert level, civil disturbance, the issue of a Travel Warning by the World Health organisation or any other cause comparable events or disaster beyond the parties' control which prevents the Hotel from accommodating the clients of MCI for the event or if for the same reasons the event is cancelled by MCI.

Photography/videography disclosure:

As a registered attendee of the Congress, you agree to grant permission for EPA and MCI to use your likeness in a photograph or video in any and all of its publications and presentations, including website entries, without payment or any other consideration; to authorize EPA and MCI to edit, alter, copy, exhibit, publish or distribute the photograph or video for purposes of publicising EPA programmes or for any other lawful purpose; to waive the right to inspect or approve the finished product, including written or electronic copy, wherein your likeness appears; that these materials will become the property of EPA and MCI.

Visa:

Please visit the following website <http://visahq.com/> to check if you require a visa for Italy.

Please contact your travel agent or the nearest diplomatic authorities of Italy for further information. If you should need a visa, please apply early enough to allow sufficient handling time for the authorities.

During the reservation process, please tick the box and fill in the corresponding questionnaire in order to receive your Visa invitation letter. Please note that the visa invitation letter will only be sent to participants who have paid their reservation fee. In some particular cases payment by credit card may not be allowed.

Please note that neither EPA nor MCI will be able to contact or intervene with any Embassy or Consulate office on behalf of a registrant. The invitation letter does not financially or legally obligate EPA or MCI in any way. All expenses incurred in relation to the event and to obtaining a visa are the sole responsibility of the registrant. EPA and MCI do not accept any responsibility for travel, accommodation and/or other costs incurred due to the rejection of a registrant's visa application.