



# Swiss Academy of Ophthalmology

## CONGRESS

### FOUNDATION

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### CONGRESS SECRETARIAT

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## GENERAL TERMS AND CONDITIONS

### for congress participation

#### CONFIRMATION

Upon completion of your online registration, you will be sent a confirmation by email. The confirmation is sent to the email address provided on the online registration form, it will show whether we have received your payment and will include an invoice.

Further information on how to access the virtual congress platform will be provided closer to the congress dates.

#### INVOICES

Only digital versions of invoices will be sent to participants upon completion of the online registration. The invoice will be issued using the contact details provided on the registration form so please make sure you have provided us with the correct information.

#### PAYMENTS

All costs referred to are in CHF. All payments must be made in CHF; no other currency will be accepted. Full payment is due for the registration fees.

**Payment by credit card:** Payment by credit card (Visa, Eurocard/Mastercard or American Express) must be processed online via the secured online payment system. For security reasons the registration office does not charge credit cards from their office manually.

**Payment by bank transfer:** Should you select to pay by bank transfer, upon completion of the online registration process, you will receive an outstanding invoice for your registration fees by email. This invoice includes all payment instructions as well as your registration number to mention as reference of the payment. Until payment is received in full, the registration will be held on "optional" status and cannot be confirmed.

#### CONDITIONS FOR CANCELLATION

Cancellation must be done in writing to [saoo@mci-group.com](mailto:saoo@mci-group.com), and confirmed by the congress organization. The following cancellation fees apply:

##### DATE OF CANCELLATION

Received before 12<sup>th</sup> January (23:59 CEST)

Received after 12<sup>th</sup> January (23:59 CEST)

##### CANCELLATION FEE

CHF 50.— administrative fee

Registration fee non-refundable

#### NAME CHANGE

Name change are subject to an administrative fee of CHF 50.— and must be received before 12<sup>th</sup> February (23:59 CEST). After this date, name changes are no longer possible. Name change requests must be done in writing to [saoo@mci-group.com](mailto:saoo@mci-group.com)

**LIABILITY** In no event shall SAoO be liable under any theory of liability, for indirect, incidental, special, consequential or punitive damages, which includes, without limitation, damages for lost profits or revenues, loss of image or lost data, even if SAoO has been advised of the possibility of such damages. In no event shall SAoO be liable to registrants for the SAoO congress for any damages of whatever nature.

**APPLICABLE LAW** These Terms and Conditions shall be governed by and construed in accordance with the laws of Switzerland and you irrevocably submit to the exclusive jurisdiction of Switzerland, without prejudice to SAoO's right to initiate proceedings under the laws and before the courts of the registrant's and/or delegate's domicile in the event any sums are due by the registrant and/or delegate to SAoO.

Otherwise, congress participation exclusively follows Swiss law. Place of jurisdiction is the registered office of the Foundation Swiss Academy of Ophthalmology, 9435 Heerbrugg / community of Au SG. However, the SAoO is entitled to sue participants at their place of jurisdiction, if she so chooses.

**DATA PROTECTION** By registering to this congress, you agree that your personal data will be processed by SAoO and the Congress Organizer, for registration and handling purposes, and to send you information in connection to future SAoO congresses. If you do not submit the data indicated as 'required', we cannot complete your registration. On the virtual congress platform, some personal information (such as your first and last name) may be visible to other delegates, speakers and sponsors to allow for live networking.

You have the right to access and rectify your personal data by contacting the Congress Secretariat (MCI The Netherlands) by email ([sao@mci-group.com](mailto:sao@mci-group.com)).

**SPONSORED CONTENT** By registering for this event, you agree that your personal data (First name, Last name, Email, Company name, Profession, Topic of interest, Prescriber/ non-Prescriber) will be shared with sponsors and/or exhibitors by clicking on any of their content/promotion on the virtual platform. Clicking can include but is not limited to, visit a virtual booth, click on a logo, open content, start a discussion. We advise not to engage in any activities offered by a sponsor if you do not want your personal data to be shared.

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